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| **Assignment 2**  **Meeting Minutes** | |
| Date | 20 September 2017 |

**Present**:

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| Alan Shen | X | Girishkumar Dhotarkar | X | Nagib Shah | X |
| Qiushi (Rachel) Zhang | X | Xinan (Langley) Ma | X | Young Choi | X |

**Minutes**

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| **Agenda** | * Discuss and Add detail to the final report draft |
| **Outcome** | * **Discussion:**   + Discuss and Focus on the evaluation part |
| **Actions** | * **Suggestions:**  1. Assign each one’ work about the evaluation part and give everyone’s own opinion  * **Discussion:**  1. Discussed and determined the methods of evaluation 2. Discussed the result of evluation 3. Discussed the questions about the evaluation  * How about seasonal effects on the US flight network (best times to travel) * How about visualisation of best performing airport and the US flight network * Identify the best/worse airports and airlines * How about effect of y2k on the network * How about effect of 911 on the network * How about overall visual/aesthetic quality of the VA * How about effectiveness of the VA System |
| **Conclusion(s)** | 80% of final report now completed |